

# **WEST VIRGINIA SECRETARY OF STATE**

# **MAC WARNER**

# ADMINISTRATIVE LAW DIVISION

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Office of West Virginia Secretary Of State

# NOTICE OF FINAL FILING AND ADOPTION OF A LEGISLATIVE EXEMPT, INTERPRETIVE OR PROCEDURAL RULE

AGENCY: Education TITLE-SERIES: 126-149

RULE TYPE: Legislative Amendment to Existing Rule: Yes Repeal of existing rule: No

Exempt

RULE NAME: Professional Learning for West Virginia Educators

(5500)

CITE STATUTORY AUTHORITY: W. Va. Code §§29A-3B-1, et seq.; W. Va. Board of Education v. Hechler,

180 W. Va. 451, 376 S.E.2d 839 (1988); and, W. Va. Bd. of Educ. v. Bd. of

Educ., 239 W. Va. 705, 806 S.E. 2d 136 (2017)

This rule is filed with the Secretary of State. This rule becomes effective on the following date:

July 11, 2022

BY CHOOSING 'YES', I ATTEST THAT THE PREVIOUS STATEMENT IS TRUE AND CORRECT.

Yes

Michele L Blatt -- By my signature, I certify that I am the person authorized to file legislative rules, in accordance with West Virginia Code §29A-3-11 and §39A-3-2.

# TITLE 126 LEGISLATIVE RULE BOARD OF EDUCATION

# SERIES 149 PROFESSIONAL LEARNING FOR WEST VIRGINIA EDUCATORS (5500)

#### §126-149-1. General.

- 1.1. Scope. -- This legislative rule provides guidelines for the coordination and delivery of high quality professional learning experiences for West Virginia educators. This rule defines the roles and responsibilities among the various state and local professional learning providers.
- 1.2. Authority. -- W. Va. Constitution, Article XII, §2; and W. Va. Code §§18-2-5, 18-2I-1 et seq., 18-9A-10, 18A-3C-3, and 18A-3-8.
  - 1.3. Filing Date. -- June 9, 2022.
  - 1.4. Effective Date. -- July 11, 2022.
- 1.5. Repeal of Former Rule. -- This legislative rule repeals and replaces W. Va. 126CSR149, Policy 5500, Professional Learning for West Virginia Educators, filed October 11, 2018, and effective November 13, 2018.

#### §126-149-2. Purpose.

- 2.1. This policy directs the coordination, development, and evaluation of high-quality professional learning programs for West Virginia educators. In addition, this policy also outlines the allocation methodology for state aid funding appropriated to support county-level implementation of comprehensive systems for educator induction and professional growth.
- 2.2. Professional learning includes sustained experiences that lead to the development of knowledge, skills, practices, and dispositions educators need to help students perform at higher levels and achieve college- and career-readiness.

#### §126-149-3. General Responsibilities.

- 3.1. The West Virginia Board of Education (WVBE) will:
  - 3.1.a. establish professional learning goals (see Appendix A);
  - 3.1.b. provide a comprehensive definition of professional learning (see section 2.2); and
  - 3.1.c. articulate professional learning standards (see Appendix B).
- 3.2. The West Virginia Department of Education (WVDE) will:

- 3.2.a. provide leadership in communicating the goals and standards for professional learning to all WVDE staff, county board of education members (CBEM), county board of education staff (CBES), school leaders, and the state's public institutions of higher education educator preparation programs;
- 3.2.b. institute a system for the coordination and delivery of high-quality professional learning that is either individualized, provided in school-based settings, or provided in regional settings (rather than large-scale groups) to the fullest extent possible;
- 3.2.c. develop a guidance resource to support the design and delivery of a comprehensive professional learning system as outlined in Appendix C;
- 3.2.d. assist CBES and school leaders with the selection, design, implementation, and evaluation of high-quality, professional and personalized learning experiences that maximize available funding and resources and adhere to the WVBE Professional Learning Standards in Appendix B;
- 3.2.e. develop a systemic approach to provide ongoing assistance to CBES and schools in the provision of high-quality professional learning experiences that includes:
  - 3.2.e.1. a focus on capacity building at the local level;
- 3.2.e.2. content and programmatic area expertise and guidance to support program implementation with CBES, school leaders, and educators; and
- 3.2.e.3. online professional learning courses and resources aligned to the current WVBE-approved content standards, the West Virginia Standards for Effective Schools, and the requirements that lead to educator certification and licensure, endorsement, or professional growth.
- 3.2.f. assist CBES with the design and implementation of a teacher leader framework to accomplish the teacher induction and professional growth aspects of their professional learning plans. This framework will strive to achieve the following goals:
- 3.2.f.1. increased student achievement and growth through the development of a shared leadership structure at the school level;
- 3.2.f.2. broader dissemination and use of effective teacher strategies through an increase in teacher collaboration;
- 3.2.f.3. stronger and more positive school and district culture through the development and retention of highly effective teachers; and
- 3.2.f.4. creation of networks among schools or school systems, or both, of comparable size and interests for the design and implementation of teacher leader frameworks
- 3.2.g. provide a report of the implementation of the comprehensive systems of support for teacher and leader induction and professional growth and may make any recommendations it considers necessary to the Legislative Oversight Committee on Education Accountability.
  - 3.3. County board of education members (CBEM) will:

- 3.3.a. oversee the county-level implementation of a system for the coordination and delivery of high-quality professional learning;
- 3.3.b. approve the county strategic plan, inclusive of all components outlined in section 3.4.d prior to CBES' submission of the county strategic plan to the WVBE annually.
  - 3.3.c. adopt a teacher leader framework that must include:
- 3.3.c.1. identification of specific roles and responsibilities, eligibility requirements, and compensation plans for each teacher leader position, and clearly communicate these to teacher leaders, administrators, and other stakeholders;
- 3.3.c.2. provide regular, targeted professional learning opportunities for teacher leaders, and encourage redelivery within their respective schools;
- 3.3.c.3. provide time and opportunities for teacher leaders to collaborate with administrators, curriculum staff, other teacher leaders, and teachers;
- 3.3.c.4. mechanisms to monitor and evaluate the effectiveness of the teacher leader program through surveys of school administrators and school faculty; and
- 3.3.c.5. opportunities to include teacher leaders in the school improvement planning process.
  - 3.4. County board of education staff (CBES) will:
- 3.4.a. use recommendations from the Local Staff Development Council, as defined in W. Va. Code §18A-3-8 ,to develop a county professional learning plan that is incorporated into the county strategic plan using data from:
  - 3.4.a.1. each county's strategic plan needs assessment;
- 3.4.a.2. each county's existing professional learning plan as documented in the West Virginia Support for Improving Professional Practice (WVSIPP) section of the county strategic plan;
  - 3.4.a.3. W. Va. 126CSR142, Policy 5310, Performance Evaluation of School Personnel;
- 3.4.a.4. aggregated student data from W. Va. 126CSR14, Policy 2340, West Virginia Measures of Academic Progress; and
- 3.4.b. institute a system for the coordination and delivery of high-quality professional learning that is either individualized or provided in school-based settings if possible;
- 3.4.c. support, monitor, and ensure the fidelity of the implementation of professional learning experiences that are aligned to the WVBE Professional Learning Standards outlined in Appendix B; and

- 3.4.d. as part of the county strategic plan, annually submit to the WVBE as directed by the WVDE, the county professional learning plan as part of the WV SIPP, and also include components related to the West Virginia Teacher Leadership Framework as identified in Appendix D.
  - 3.5. West Virginia public schools will:
- 3.5.a. implement a professional learning plan that includes high-quality learning experiences to support all educators and personnel in the delivery of high-quality educational programming as part of the school's strategic plan. The school strategic plan should align with, be incorporated into, and complement the county's strategic plan by providing the following:
- 3.5.a.1. educator access to high-quality professional and personalized learning experiences that focus on individual professional growth of educators, student needs based on acquired data, and school-wide goals for professional and personalized learning;
- 3.5.a.2. educator engagement opportunities to learn alongside colleagues through collaborative models such as professional learning communities to improve individual teaching practices, support student learning and well-being, and foster school-wide growth;
- 3.5.a.3. educator participation in school- and classroom-based examination of student data to increase student achievement and well-being;
  - 3.5.a.4. school budget allocations to support professional and personalized learning;
- 3.5.a.5. flexible and creative schedules to ensure consistent opportunities for educators to participate in professional learning communities during the work-day;
- 3.5.a.6. focused professional learning offerings available in both individualized and school-based settings rather than in large-scale settings to the extent possible; and
- 3.5.a.7. a process for monitoring the implementation and measuring the effectiveness of professional learning sessions where classroom implementation is expected or required.

#### §126-149-4. Step 7d of the Public School Support Plan.

- 4.1. Step 7d, the Public School Support Plan (PSSP) is designed to financially support county-level implementation of comprehensive systems for teacher and leader induction and professional growth.
- 4.2. In accordance with W. Va. Code §18-9A-10(a)(4), the statewide total amount of Step 7d funding will be calculated as the amount appropriated for the purpose in the immediately preceding school year, plus 20 percent of the growth in the local share amount under the PSSP.
- 4.2.a. After the county strategic plan is approved, the statewide Step 7d amount will be allocated annually to the county based on the following percentages:
- 4.2.a.1. 60 percent of the total statewide allocation will be distributed based on the number of full-time equivalent teachers employed by the county with zero years of experience;

- 4.2.a.2. 25 percent of the total statewide allocation will be distributed based on the total number of full-time equivalent teachers employed by the county with one, two, or three years of experience;
- 4.2.a.3. ten percent of the total statewide allocation will be distributed based on the number of full-time equivalent principals, assistant principals, and career and technical education administrators employed by the county who are in their first or second year of employment as a principal, assistant principal, or career and technical education administrator;
- 4.2.a.4. two percent of the total statewide allocation will be distributed based on the number of full-time equivalent principals, assistant principals, and career and technical education administrators employed by the county who are in their first year in an assignment at a school with programmatic level in which they have not previously served as a principal, assistant principal, or career and technical education administrator; and
- 4.2.a.5. three percent of the total statewide allocation will be distributed based on needs identified in the county's strategic plan for continuous improvement of schools and school systems, including those identified through the performance evaluations of professional personnel. In the event that the full amount of the funds allocated on this basis are not needed to fulfill the needs identified in the county's strategic plan, any remaining funds shall be added to the funding allocated under section 4.2.a.1.
- 4.3. Effective for five years beginning with the 2020-2021 school year and ending after the 2024-2025 school year, funds to be allocated under this section in the amount of \$100,000 shall be retained by the WVDE and used to assist CBES with the design and implementation of a teacher leader framework to accomplish the teacher induction and professional growth aspects of their comprehensive systems of support for teacher and leader induction and professional growth pursuant to W. Va. Code §18A-3C-3.
- 4.4. Once the total allocation is determined for each county, it shall be compared to the county's total allocation of teacher and principal mentor funds from the 2016-17 school year. In accordance with statute, no county's allocation can be less than the level of funding received in the 2016-17 year. If the standard calculation results in a lower allocation than received in 2016-17 for a particular county, that county's total allocation will be increased to the 2016-17 level, with the allocation for all other counties decreased proportionately.

## §126-149-5. Severability.

5.1. If any provision of this policy or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this policy.

#### Appendix A

## West Virginia Board of Education Goals for Professional Learning

- 1. Increase deep content knowledge and proficiency in designing and delivering content standards-driven instruction and assessments for all pre-K through 12<sup>th</sup> grade West Virginia educators.
- 2. Increase the knowledge and skills of all pre-K through third grade educators to deliver a comprehensive pre-K through third grade approach to early learning education that includes a balanced approach to early literacy and numeracy.
- 3. Establish and sustain effective collaborative learning teams in schools and counties in alignment with the WVBE standards for professional learning and a cycle of continuous improvement.
- 4. Improve leadership competencies for principals and assistant principals to support high-quality teaching and learning including the development of teacher leaders.
- 5. Utilize the educators' evaluation system as an important component of continuous educator development.

#### Appendix B

#### WVDE Definition of Professional Development and Standards for Professional Learning

In 2012, the West Virginia Board of Education approved a definition of professional learning (see section 2.2) and adopted the Learning Forward (formerly National Staff Development Council) Standards for Professional Learning (2011).

#### **Definition of Professional Learning**

Professional learning includes sustained experiences that lead to the development of knowledge, skills, practices, and dispositions educators need to help students perform at higher levels and achieve college-and career-readiness.

## **Standards for Professional Learning**

Professional learning that increases educator effectiveness and results for all students:

- occurs within **learning communities** committed to continuous improvement, collective responsibility, and goal alignment;
- requires skillful **leadership** to develop capacity, advocate for, and create support systems for professional learning;
- requires prioritizing, monitoring, and coordinating resources for educator learning;
- uses a variety of sources and types of student, educator, and system data to plan, assess, and evaluate professional learning;
- integrates theories, research, and models of human learning into **learning designs** to achieve its intended outcomes;
- applies research on change and sustains support for implementation of professional learning for long-term change; and
- aligns its outcomes with educator performance and student content standards.

## Appendix C

## **Professional Learning Continuum**

Effective professional learning is coordinated and works toward a cohesive, common vision that will affect educator effectiveness and student learning. Professional learning should be planned and organized to engage educators and benefit students. The WVBE and WVDE seek to support educators in their career-long professional growth. This continuum highlights the goals, research-based best practices, and selected essential understandings for the pre-service educator through the educational leader.

Professional Learning Continuum			
Pre-service Educator (Grow Your Own	Novice Educator (0-3 Years of Service)	Professional Educator	Educational Leader (Continual Educator
Student/Resident Teacher/Student	(0.0.100.00.00.00.00.00.00.00.00.00.00.00	(3+ Years of Service)	Development)
Teacher)			
	GO	ALS	
Ensure that all pre-service educators graduate from postsecondary teacher preparation programs with the knowledge, skills, and dispositions necessary to be effective educators for all the students they will serve.  Build the content knowledge and teaching skills of entering teachers to a level of beginning proficiency.	Ensure that every beginning teacher has access to a high-quality induction program designed not only to benefit the novice but also to support the professional learning of the experienced teacher serving as the mentor.  Build on preparation experience with robust mentoring and induction support to improve practice.	Ensure educators are gaining the skills and knowledge necessary to increase individual competency, enhance program quality, and improve outcomes for children.  Provide a system of support that allows educators to benefit from ongoing professional learning and growth through various systems including professional learning opportunities offered through local and state agencies.	Ensure the development of educational leaders through a process of continual professional development.  Provide a system of support that allows educators to grow professionally so they can become leaders in their schools, counties, state, and profession.

Professional Learning Continuum			
Pre-service Educator Novice	e Educator	Professional	Educational Leader
(Grow Your Own (0-3	Years of	Educator	(Continual Educator
Student/Resident S	ervice) (3	3+ Years of Service)	Development)
Teacher/Student Teacher)			
RES	SEARCH-BASED BE	EST PRACTICES	
programs sup  Alternative certification routes  Teacher effectiveness research  Effective schools research  Care sele wel  me  Ong pro lear  Qua eva	eti-year port for new chers cher uction h-quality ntoring using efully ected and l-prepared ntors going fessional rning ality luation and dback	Sustained, standards- focused professional learning opportunities based on data- driven needs Support for pursuit of opportunities for educator leadership and advanced studies Support for pursuit of National Board Certification Quality evaluation and feedback Feedback to improve practice and improve student achievement	<ul> <li>Sustained, standards-focused professional learning opportunities based on data-driven needs</li> <li>Support for pursuit of administrative/leadership opportunities</li> <li>Support for pursuit of National Board Certification</li> <li>Systematic analysis and adjustment of practices</li> </ul>

Professional Learning Continuum			
Pre-service Educator	ator Novice Educator Professional Educational Lead		Educational Leader
(Grow Your Own	(0-3 Years of	Educator	(Continual Educator
Student/Resident	Service)	(3+ Years of Service)	Development)
Teacher/Student Teacher)			
	SELECTED ESSENTIA	L UNDERSTANDINGS	
<ul> <li>Pedagogy and foundations of child development</li> <li>Classroom environments, schedules, and routines</li> <li>Content knowledge based on certification(s)</li> <li>Interpersonal skills</li> <li>School effectiveness research and processes</li> <li>Adverse Childhood Experiences (ACEs) and trauma-informed care/teaching</li> <li>Classroom management</li> <li>Instructional strategies</li> <li>Assessment types, strategies, and literacy</li> <li>Reading and mathematics literacy</li> </ul>	<ul> <li>Classroom         management</li> <li>Standards-         focused         instruction</li> <li>Building a         strategy bank</li> <li>Problem solving         and critical         thinking</li> <li>ACEs and         trauma-         informed         care/teaching</li> <li>Instructional         planning</li> <li>Differentiating         instruction</li> <li>Assessment         types,         strategies, and         literacy</li> <li>Knowledge of         content and         pedagogy</li> <li>Behavior         management         (preventative         and restorative         discipline)</li> </ul>	<ul> <li>Personalized learning for all</li> <li>Analyzing and adjusting teaching strategies</li> <li>National Board Certification</li> <li>Continuous learner</li> <li>Innovation</li> <li>Reflective skills</li> <li>Knowledge of content and pedagogy</li> <li>Knowledge of students</li> <li>Pursuing equity for all students</li> <li>Supporting the whole child</li> </ul>	<ul> <li>Becoming a teacher leader</li> <li>Mentoring others</li> <li>Being an instructional leader</li> <li>Working with adult learners</li> <li>Exhibiting strong communication skills</li> <li>Working collaboratively</li> <li>Knowledge of students</li> <li>Pursuing equity for all students</li> <li>Supporting the whole child</li> </ul>

Professional Learning Continuum			
Pre-service Educator	Novice Educator	Professional	Educational Leader
(Grow Your Own	(0-3 Years of	Educator	(Continual Educator
Student/Resident	Service)	(3+ Years of Service)	Development)
Teacher/Student Teacher)			
E	UILDING PRE-SERVICE	EDUCATOR LEADERSHIP	
• Learner	• Learner	Attainment of	• Learner
<ul> <li>Conference</li> </ul>	<ul> <li>Develop</li> </ul>	advanced	Responsive provider
attendance	expertise and	degrees	Classroom supporter
Participation in	hone skills	<ul> <li>Learner</li> </ul>	Mentor
professional learning	Participate in	<ul> <li>Instructional</li> </ul>	School leader
<ul> <li>Student internships</li> </ul>	professional	specialist	Catalyst for change
Participation in	learning	<ul> <li>Curriculum</li> </ul>	School, county, state,
various academic,	Participate in	specialist	and national level
social, and service	school and	<ul> <li>Learning</li> </ul>	presenter
organizations on	community	facilitator	Pursue advanced
campus and in the	committees	Data coach	degrees
community	Participate in	<ul> <li>Candidate for</li> </ul>	Engage in
	faculty senate	National Board	professional
	Attend National	Certification	organization
	Board	<ul> <li>Member of</li> </ul>	leadership
	Awareness	professional	
	sessions	organizations	
	Subscribe to	Participant in	
	professional	educational	
	publications	recognition such	
	Read	as Teacher of the	
	professional	Year, etc.	
	literature		
	• Join		
	professional		
	organizations		

#### Appendix D

# Support for the West Virginia Teacher Leadership Framework County Planning Document

#### **Background**

In 2020, the West Virginia Legislature passed House Bill 4804 (House Bill 4804), which directs the West Virginia Department of Education to assist county boards with the design and implementation of a teacher leadership framework to accomplish the teacher induction and professional growth aspects of their comprehensive systems of support. Teacher Leadership funding is provided through Step 7d for multiple leadership opportunities including training for those opportunities and salary stipends for those roles.

#### **Prerequisite Reading**

Prior to developing your county teacher leadership framework, ensure that you have read: 1) the West Virginia Standards for Effective Schools, 2) Strategic Plan for West Virginia Public Schools, and 3) House Bill 4804 and that your county framework aligns with the below template.

**Abstract** - Provide an overview of your county's teacher leadership framework: 1) highlight the county vision, 2) define your county goals, and 3) describe how the primary components of the framework connect to one another and stakeholders.

Section	Considerations
Planning	How will teacher leadership support current county efforts and priorities to improve teacher quality and student
Process used to develop county teacher leadership framework.	learning?
'	Identify the goals the county hopes to achieve through teacher leadership efforts.
	Define the challenges you are trying to solve through teacher leadership.
	Describe how stakeholders are engaged in this process.
	Define how this information will be communicated to county staff.
	Specify the manner in which local teacher leadership efforts will be systemic, ongoing, and sustained in a fully supported manner.
	Provide the appealing features and incentive per role that will be available to the teacher leader.

Section	Considerations	
Vision and Goals	Local demographics	
	Student achievement data and other relevant data	
What the county hopes to achieve	county strategic plan	
through the implementation of a	Alignment to statewide goals and strategic plan	
local teacher leadership framework.	Nurturing the whole child	
	Student well-being	
	Student achievement to include addressing the	
	achievement gap	
	School readiness	
	Career exploration	
	College- and career-readiness	
	► Educational pathways	
	► Employment	
	► Enlistment	
	Teacher recruitment and retention	
B : B : 44	Professional growth opportunities	
Data Driven Measures	Use data from <b>Vision and Goals</b> considerations to determine	
Data used to determine connection	how the county teacher leadership framework implementation will best connect to, support, and	
to county school improvement.	strengthen the county's key school improvement structures,	
to county school improvement.	processes, and initiatives	
Teacher Leadership Roles	Teacher leader is:	
reactier Leadership Roles	Cooperating teacher hosting yearlong resident	
Define proposed teacher leadership	Mentor to first year teacher	
roles.	Aspiring administrator	
	Department head	
	Team leader	
	Academic coach	
	District lead teacher	
	Professional Learning Community (PLC) facilitator	
	Special education teacher leader	
	Cohorts of teachers seeking micro credentials,	
	advanced degrees, and advanced certifications	
	National Board-Certified teacher	
	Other	
	<u> </u>	
	Include the following information for each role selected:	
	Brief description of the responsibilities and duties of	
	each new leadership role	
	Percentage of time each role will spend performing	
	teacher leader duties	
	How leadership role complements existing roles to	
	create a coherent, instructional improvement	
	strategy that will strengthen student achievement	
	throughout the county	

Section	Considerations
Teacher Leadership Selection	Recognition as an effective classroom teacher
_	Deep knowledge of effective instruction/pedagogy and
Define how teacher leaders will be	content knowledge
selected in your county including the	Rated accomplished or above under evaluation system
evidence that will be used to meet	Exhibits leadership capabilities and capacity to take on
the requirements and competencies.	additional roles and responsibilities while remaining in the
	classroom
	Defined years of experience to be eligible
	Encourage and promotes diversity
	Strong communication skills
	Strong work ethic
	Adaptable, open-minded, creative
	Visionaries
	Positive
	Experience working with adult learners
	Leadership experiences
	Experience using data to drive instruction
	Team player/collaborator
	Strong interpersonal skills
Application and Hiring Process	Recommendation by administrator
	Representative selection committee for teacher leadership
Include details about eligibility, the	roles
desired attributes of the teacher, and	Established timeline for applications to be submitted to
the processes that demonstrate	school administrator
fairness.	Online application available
	Face-to-face vs. virtual interview
	Established scoring rubric
	Defined members of interview committee
	Required documentation
	Type of contract
	Length of contract
County/Administrator Roles	Establishment of standards and expectations for teacher
County/Administrator Roles	leadership
   Define proposed county/	School-wide focus on learning and reflection
administrator roles.	Culture in which teachers are valued and respected as
danningtrator roles.	examples and models for other teachers in the profession
	Principal fosters, supports, and models teacher leadership
	Defined process for how teacher leader fits into the county
	strategic plan (role development)
	Defined process for how teacher addresses the emergent
	needs of the resident teacher, beginning teacher, and
	experienced teacher (as aligned with the County WVSIPP
	Plan)
	Inclusion of teacher leader in school improvement planning

Section	Considerations
Management Protocol	Create a county-level team that deeply understands the
	framework and can disseminate information and training to
Establish the protocol to manage the	others
county teacher leadership	Explore creating a teacher leader designation (WVDE
framework.	Certification Services)
	Create a process for county to track funding (Step 7d)
	Assist schools in restructuring school day to allow for
	teacher leaders to maintain their classrooms while spending
	time co-teaching, mentoring, and providing professional
	learning
	Create cohorts of educators focused on building their
	degrees, certifications, and professional development
	Provide regular, targeted professional learning opportunities
	for teacher leaders encouraging redelivery in their
	respective schools
	Develop a peer and self-monitoring protocol for
	participating teachers
	Designate teacher leader supervisor at school or county level
	Create and advertise incentives for teacher leaders who
	agree to stay in the position for designated periods of time
	Support for building-level administrators to support school
	culture and school structures
	Level of WVDE involvement/support
Evaluation Procedures	Defined evaluation of program
	Student achievement data
Develop the procedures for	Teacher leader logs
evaluating teacher leaders and the	Portfolio demonstrating accomplishments, classroom
county teacher leadership	instruction, and/or evidence of student learning
framework.	Teacher leader surveys
	External evaluator
	Feedback from students impacted by teacher leaders
	Equity of plan in support of WVDE Strategic Plan 3E's:
	Educational pathways, employment, and enlistment
	Developed accountability systems to measure performance
	in leadership roles
	Methods to monitor and evaluate effectiveness of teacher
	leaders
	Self-reflection
	Documentation of support
F	Teacher retention data
Estimated Budget	Monetary compensation
	Additional recognition and job-embedded professional
Create an estimated budget for the	development
use of Step 7d funds.	Narrative demonstrating clear connections between costs,
	roles, and goals

Section	Considerations
Communication	Define communications flow to targeted staff regarding
	leadership positions (i.e., identified highly effective teachers,
Ascertain how county leadership will	identified accomplished or above on evaluation).
communicate and message	Add an easily accessible teacher leadership website location
information about the county	on the county website
leadership framework and leadership	Presentations to CBEM on the benefits of teacher leadership
opportunities to county staff.	Social media posts
	E-mail blasts
	Talking points for families
	Presentations to teacher on the research and how teacher
	leadership advances their practice and improves school
	culture
	Develop a teacher leadership network communication tool
	(ex. TEAMS)